

Course Description  
for the  
Basic Course for Internal Affairs

Course is intended for both newly assigned officers and experience IA investigators. The three day course covers all aspects of the internal affairs function. It includes:

- A complete review of the disciplinary process that for both civil service agencies and non-civil service agencies, case law pertaining to the disciplinary process, New Jersey statues that address the disciplinary process and how the agency should be structured for a effective disciplinary process within the agency.
- The establishment of the IA function within the agency.
- How to handle records and case management for the IA function.
- Accepting reports of misconduct.
- Investigative procedures.
- Fourth Amendment Issues.
- Fifth Amendment Issues.
- Drug testing (Recent updates).
- Domestic Violence Issues.
- Charging and Adjudication.
- State Statues.
- Early Warning System requirements (Recent updates).
- Actual video scenarios and written scenarios are discussed throughout the course, dealing with both administrative and criminal issues.