

**EVIDENCE ROOM MANAGEMENT**

Presented by: Bergen County Police Academy in conjunction with the Bergen County Prosecutor’s Office & the Bergen County Sheriff’s Office

Liaisons for the BCPO:

Assistant Prosecutor, Chief, SIS

David Calviello

201-226-5686

Sergeant, SVU

Tara Jennings

201-226-5776

## **IN-SERVICE TRAINING ANNOUNCEMENT**

In-Service Training Coordinator:

**D/SGT. William Valentine**

(201) 226-5772

[WValentine@bcpo.net](mailto:WValentine@bcpo.net)

Bergen County Prosecutor’s Office

To register, please use the

BCL&PSI Website

Liaisons for the BCPO/BCSD:

**Sergeant Matthew J. Carroll**

Property & Evidence

(201) 226-5738

**Detective I Salvatore LoCascio**

Property & Evidence

(201) 226-5745

[SLoCascio@bcpo.net](mailto:SLoCascio@bcpo.net)



***This one (1) day course is designed to educate participants on the following: legal requirements concerning the collection, storage and destruction of evidence in Bergen County, New Jersey.***

**The Bergen County Sheriff’s Office (BCSO) - Bureau of Criminal Investigations (BCI) personnel will explain and demonstrate the following:**

* Collection
* Packaging of multiple types of evidence for BCI and NJ State Lab
* Documentation of evidence for BCI / BCPO / NJ State Lab
* Weapons paperwork and procedures
* Evidence / Property Room management and required security

**The Bergen County Prosecutor’s Office personnel will explain the following:**

* Policies and Procedures - Review
* Purging – When evidence may be destroyed, disposed of or auctioned
* Audits and Inventories – As required by the NJ AG Guideline
* Storage Management – the “B.E.A.S.T.”
* Asset Forfeiture
* Forms and whom/where to submit them

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## Friday, November 15, 2019

## 9:00 AM – 4:00 PM

## Bergen County Law & Public Safety Institute



L&PSI, BCPO

Bergen County Law & Public Safety Institute

281 Campgaw Road

Mahwah, NJ 07430

ATTN: Lynn St. Thomas

(201) 785-5726

www.bclpsi.net

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